

# Consultant & Contractor Minimum Requirement Guidelines

## SECURITY INFRASTRUCTURE DESIGN GUIDELINES

All contractors and consultants shall:

- be able to demonstrate having experience working on projects with complex infrastructure in campus-style environments, including client-controlled systems and services.
- be registered and inducted through the Curtin Company Registration and Inductions scheme <https://properties.curtin.edu.au/workingwithus/inductions.cfm>

## LICENSING, CERTIFICATIONS, REGISTRATION CONSULTANTS / DESIGNERS

It is mandatory that:

- the design consultants of security systems intended for installation at a Curtin University site shall be licensed security consultants
- contractors and subcontractors who conduct works at Curtin shall hold current licences in accordance with the Western Australian Security and Related Activities (Control) Act 1996
- the employers of such consultants, contractors or subcontractors shall be licensed security agents.

Unlicensed external personnel and companies are not permitted to provide security design and or installation work at Curtin University.

*Note: It is illegal in Western Australia for a company or individual to design, specify, recommend, or install security measures without the relevant licence(s).*

## SECURITY COMPANIES

Shall be licensed security agents and registered through the Curtin Company Registration and Inductions Scheme <https://properties.curtin.edu.au/workingwithus/inductions.cfm>.

## SECURITY CONSULTANTS

Security Consultants for Security Services shall:

- hold a current Class 2 and Class 4 Consultants license (minimum). Type 1 Certification is highly desirable.
- [be able to demonstrate relevant experience delivering similar works relevant to the service/s being delivered. \(e.g. designing and integrating Gallagher, CCTV and VoIP Intercom systems\)](#)
- have a minimum of 5 years' experience delivering services in a similar context.

## SECURITY CONTRACTORS

- Shall hold a current Class 2 and Class 4 Security Installer's license (minimum). Class 1 and Class 3 are required where applicable.
- Hold relevant certification to install and/or maintain specific equipment / systems